

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
MAY 13, 2019 7:00PM
MINUTES

The Hanover Township Board of Commissioners conducted a public meeting on May 13, 2019 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis.

ABSENT: Commissioner Andrejko

RECOGNITIONS

NARCOTICS OFFICER MARK STEFANOWICZ

SWIMMER KYLEE KOLBICKA

WRESTLER D.J. ERICKSON

DEPARTMENT REPORTS

A. SECRETARY'S REPORT

Motion by: Bowers secc.by Lewis that the Secretary's Report for the month of April 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on April 1, 2019 and April 8, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

B. MANAGER'S REPORT

Motion by: Bowers secc.by Lewis that the Manager's Report for the month of April 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

C. DEPARTMENT REPORTS

Motion by: Bowers secc.by Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of April 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

D. TREASURER'S REPORT

Motion by: Bowers secc.by Lewis that the Treasurer's report for the month of April 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

1. MINUTES OF MEETING OF APRIL 8, 2019

Motion by: Bowers secc.by Lewis that the minutes of the meeting of April 8, 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

2. COMMUNICATIONS

Motion by: Bowers secc.by Lewis that the communications for the month of April 2019 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

3. HIRING – TEMPORARY LABORERS

Motion by: Bowers secc.by Lewis that Marc McEvoy, Patrick Wallace, Jerry Dunn & Mike Welebob be hired as a temporary laborer in the Public Works Department effective May 15, 2019 to June 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

4. HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by: Bowers secc.by Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective May 15, 2019 to June 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

7. HIRING – TEMPORARY SUMMER WORKERS

Motion by: Bowers secc.by Krushnowski that Jacob Barber, Anthony Marcincavage, Kyle Kowalski, Kyle Windt, Brett Stevens, Brandon Chafin, Marley Mullery and Brian Belcher be hired as Temporary Summer Workers at a rate of \$10.00 per hour effective May 28, 2019 to June 13, 2019. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

8. FIRE ESCROW ACCOUNTS

Motion by: Lewis secc.by Krushnowski to authorize the Township Secretary to open two Fire Insurance Escrow Accounts at 1st Keystone Bank for 8 Crest Hill Drive & 181 Boland Avenue. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

9. APPROVAL – LEASE OF POLLING PLACE

Motion by: Lewis secc.by Krushnowski to approve the lease with Luzerne County for a polling place location at the Hanover Township Municipal Building and that the Chairman is authorized to sign same. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

10. REQUEST TO ATTEND CONFERENCE – CHIEFS OF POLICE ASSOCIATION

Motion by: Lewis secc.by Krushnowski to approve the request from Township Manager Sam Guesto to attend the Chiefs of Police Association Conference in Mount Pocono, PA on July 16th. Total cost is \$325.00. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

11. INVOICES – BORTON LAWSON ENGINEERING

Motion by: Lewis secc.by Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2019 – 15 thru 21 for various projects including the Division Street Bridge Replacement, LSA grants and other projects in the amount of \$38,641.53. These will be paid through various funds and grants including from the Sewer Fee Account and Capital Funds. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

12. INVOICE – BHW INSPECTIONS, LLC

Motion by: Lewis secc.by Krushnowski to approve Invoice No. H19004 in the amount of \$785.00 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

13. AUTHORIZATION – PERMIT FEE WAIVER

Motion by: Lewis secc.by Krushnowski to authorize the request from 53 Lyndwood Avenue to waive permit fees related to the installation of a pool donated by Make-A-Wish. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

14. AUTHORIZATION - 2019 TAN PAYOFF

Motion by: Lewis secc.by Krushnowski that upon the recommendation of the Township Manager, to approve that the 2019 TAN be paid off in the amount of \$907,129.75 to Landmark Community Bank. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

15. AUTHORIZATION – PURCHASE OF LICENSE PLATE READER

Motion by: Lewis secc.by Krushnowski that upon the request of the Chief of Police, Albert Walker, to approve the purchase of a License Plate Reader from Securewatch 24, COSTARS contract # 033-029 in the amount of \$22,000.00 and it be paid by capital funds. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

16. APPROVAL - AWARD OF LIQUID FUELS FUNDING STREET PAVING PROJECT

Motion by: Lewis secc.by Krushnowski that based upon the recommendation of the Township Engineer, to award the Liquid Fuels Funding Street Paving Project to Pennsy Supply Inc., in the amount of \$150,645.00 with Bid Alternative No. 1 in the amount of \$15,228.00. The project includes Patrick Henry Drive and Prince Streets. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

17. PAY APPLICATION AND CHANGE ORDER – COMMUNITY DEVELOPMENT GRANT PAVING PROJECT

Motion by: Lewis secc.by Krushnowski that based upon the recommendation of the Township Engineer, to approve Pay Application No. 2 (final payment application) in the amount of \$13,300.00 to Barletta Materials & Construction, Inc. for paving completed on Regal and Diamond Streets. Also that the Township Manager is authorized to submit for reimbursement from the grant award.

On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

18. APPROVAL – AWARD OF ADA PLAYGROUND CONSTRUCTION WORK

Motion by: Lewis secc.by Krushnowski that based upon the recommendation of the Township Engineer, to award the ADA playground construction work to Spotts Brothers, in the amount of \$50,331.00. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

ADD ON MOTIONS

19. APPROVAL STORMWATER AND SANITARY LINE OPERATION AND MAINTENANCE AGREEMENT

Motion by: Lewis secc.by Krushnowski to approve the operations, maintenance and easement agreements for the storm water line and the sanitary line for the Villas at Hidden Acres residential development and that the Chairman is authorized to sign all documents. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

20. APPROVAL HVAC PAYMENT APPLICATION NO.4

Motion by: Lewis secc.by Krushnowski that based upon the recommendation of the Township Engineer, to approve payment application No. 4 for the HVAC Project from Robert P. Harrington Inc., in the amount of \$33,300.00 and it be paid from the Capital Fund Account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

21. APPROVAL REDCOAT LANE LANDSCAPING

Motion by: Lewis secc.by Krushnowski to approve the landscaping on Redcoat Lane in the amount of \$6,313.00 from Hanover Nursery and it be paid from the Capital Funds Account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

ADJOURNMENT

Motion by: Lewis secc.by Krushnowski to adjourn the May 13, 2019 meeting. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis MOTION CARRIED

Donna M. Makarczyk, Secretary

